



A Catholic college-preparatory school

Assistant Head of School/ Principal Position Announcement

St. Mary's High School, Lynn, Mass.

July 1, 2013

St. Mary's is a vibrant, Catholic, college preparatory school for boys and girls in grades 6–12. Acclaimed for its exceptional academic curriculum, sports teams, co-curricular activities, and outstanding four-year college matriculation rate, St. Mary's seeks a Principal to work with the Head of School to lead this thriving school located in Lynn, Mass., an urban community on the North Shore of Boston serving thirty communities from Boston to Georgetown, Mass.

The new Principal will position St. Mary's for the next phase of educational growth with a commitment to 21st Century Learning Competencies. Reporting to a high performing Head of School and an engaged Board of Trustees, the Principal will ensure that St. Mary's excellent academic standards continue to flourish. Currently in the early stage of a capital campaign, St. Mary's is poised to reach another great milestone. Positive and nurturing student/faculty relationships are a hallmark of the school along with its close community ties. St. Mary's is committed to the head of school/principal model whereby the principal of the school leads day-to-day school operations and reports to the Head of School. The Head of School serves as the CEO and the Principal serves as the COO. The two leaders will partner closely ensuring that all aspects of the school meet the standards and expectations described in the school's 2015 strategic plan.

The successful candidate will possess an advanced degree and administrative certification, at least 3–5 years of experience in a leadership role in an academic institution that includes working experience and expertise with academic curriculum objectives, teacher evaluation and performance standards, and student performance and measurement. St. Mary's is committed to the Common Core Curriculum State Standards and the National Standards and Benchmarks for Catholic Education (<http://www.catholicschoolstandards.org>). The candidate must also have a solid commitment to Catholic values and a willingness to establish and develop strong relationships with the Lynn and North Shore communities.

About St. Mary's High School

Established in 1881 as a grammar school, the school added a separate girl's high school in 1923 and a separate boy's high school in 1929. The schools were operated separately until 1968 when the school became co-educational. In 2006, the school underwent a governance transition from a Parish school to an Archdiocesan Catholic school and instituted a fiduciary Board of Trustees



St. Mary's
pillars for
success:
Catholic
Excellence
Integrity
Respect



and Head of School position. Operationally independent as an Archdiocesan school, the school continues to have a special relationship with the Archdiocese of Boston and with the St. Mary's Parish community. This ongoing collaboration will help to ensure that the school maintains a vibrant Catholic identity. St. Mary's provides a rigorous academic curriculum and co-curricular programs for its high school students in grades 9–12 as well as for its students in grades 6–8. Its mission is to provide rigorous academic and extra-curricular programs that encourage young men and women to reach their spiritual, intellectual, moral, physical, and creative potential in keeping with the teachings of the Roman Catholic Church.

The school's outstanding academic curriculum offers nine AP courses, 26 honors courses, participation in the Virtual High School Consortium that affords access to over 140 courses, and opportunities for independent internships and service learning programs. St. Mary's offers 16 co-curricular clubs and programs with nearly 65 percent of all students participating in athletics. Its approximate 600 student body is drawn from 30+ Massachusetts cities and towns. As a testament to the strength of the school's academic curriculum, 98 percent of graduates go on to four year colleges and universities. The class of 2011 was accepted to 110 colleges and universities and 2011 and 2012 graduates have been accepted to such schools as Boston College, Brown, Catholic University, Clark University, College of the Holy Cross, Cornell, Emmanuel College, Franklin W. Olin University of Engineering, Georgetown University, Harvard University, Howard University, University of Chicago, University of Massachusetts (all campuses), University of Notre Dame, University of Pennsylvania and Yale University.

The School has enjoyed exceptional support from its donors during the silent period and is well positioned to meet or exceed the stated goal. The school's previous campaign, *Ours is to Build*, raised \$10M. These exceptional gifts will continue to inspire countless parents, alumni, foundations, corporations, and friends to join in giving back to a school that has given so much to the community when the second campaign is announced this spring. St. Mary's has a Board of Trustees with strong financial and management credentials that has provided solid leadership in ensuring the school's fiscal health.

The Opportunity

The Principal is the educational leader of the school, directly responsible to the Head of School and, by extension, to the Board of Trustees for the day-to-day operation of the school and the teaching/learning process. This responsibility demands a close working relationship with the Head of School, the faculty, staff, and students, as well as parents and the community at large. The Principal is assisted in this task by Direct reports and others appointed to the Principal's Administrative Team.

The Principal, along with the Head of School, is a facilitator of the community of faith and bears the responsibility for the integration of the school's Catholic faith and culture within St. Mary's High School. The Principal, as the Chief Operations Officer of the school, has the primary responsibility for achieving the mission of St. Mary's High School by maintaining and developing a school strong in academic achievement, counseling and guidance services, and by providing ample programs to meet the co-curricular and extra-curricular needs of the students.

For Consideration

Candidates should submit a letter of interest, a resume and a brief statement of educational philosophy to:

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To learn more about St. Mary's High School visit STMARYSLYNN.COM.

